



LCD


Job Description – Advanced Nurse Practitioner/Advanced Practitioner (Urgent Care/Primary care)

| | |
|------------------------|--|
| Job Title: | Advanced Nurse Practitioner/Advanced Practitioner |
| Hours: | Various (incl weekends, evenings and public holidays) |
| Accountable to: | Clinical Governance Lead |
| Responsible to: | Senior Nurse/Clinical Manager/ OOH Manager/Duty Shift Manager |

JOB SUMMARY

The Advanced Practitioner will:

- Practice, without direct supervision, as an independent primary/urgent care nurse/healthcare practitioner within various clinical environments, participating in care of all age ranges and presenting conditions.
- Undertake assessment, diagnosis, treatment/referral and discharge of patients with primary/urgent care needs within their clinical competence.

| | |
|-------------------------------|---|
| Title: | Advanced Nurse Practitioner Job Description |
| Accountable Executive | Clinical Director |
| Associated documents | Competence framework for Advanced Practitioners |
| Document Version: | V 3.0 |
| Date of this Version: | October 2016 |
| Date Issued: | |
| Responsible person | Clinical Manager/Senior Nurse Manager |
| Approval process: | Clinical Governance Lead, Head of workforce |
| Signatures |  |
| Date this version Approved: | 26 October 2016 |
| Signature of Chief Executive: | Dr David Kaushal |

Version Control Sheet

Document Title: Advanced Nurse practitioner job description

Version: V3.0

| Version | Date | Author | Status | Comment |
|----------------|--------------|---------------|---------------|--|
| V3 | October 2016 | | FINAL | <p>Update. Changes from previous version:</p> <p>summary Add "within clinical competence"</p> <p>Professional and educational Add "Work within codes of conduct and practice set out by relevant professional body Remove "Achieving independent prescriber status".</p> <p>Safeguarding Add PREVENT</p> <p>Person specification Change: Prepared to undertake or possess a mentorship qualification under desirable section.</p> <p>Essential Number and type of MSc credits. Minimum 3 years post registration experience.</p> |

Duties and Responsibilities:

Clinical

- Independently prioritise, assess, treat, and safely discharge/refer patients attending with undifferentiated and undiagnosed primary/urgent health care problems.
- Act as a referral agent and care co-ordinator by establishing multi-agency collaboration across the primary/secondary interface to meet the needs of the patient.
- Work within the parameters of current prescribing legislation or approved Patient Group Directives.
- Provide professional and clinical advice within the multi-disciplinary team.
- Maintain accurate, contemporaneous records
- Discuss patients continuing care with GP as required
- Take responsibility for continuity of care for registered patients

Research and Quality

- Demonstrate evidence based care, working within agreed guidelines and protocols.
- Take an active role in research studies within the policy framework of the organisation.
- Participate in audit, data collection and activity monitoring to improve performance and inform future service developments.

Management

- Actively promote integrated working in collaboration with other health care professionals both within and outside the LCD organisation.
- Contribute to the development, implementation, review and evaluation of clinical protocols.
- Ensure effective communication, participating in meetings and liaising with other professionals, services and agencies as required.

Professional and Educational

- Develop own skills and competencies through education, training and development activities related to the current and future demands of the role, seeking opportunities to enhance skills in order to maintain current Registration and achieve Revalidation standards.

- Work within codes of conduct and practice set out by relevant professional body.
- Understand and observe professional and national guidelines on confidentiality.
- Comply with the corporate governance structure in keeping with the principles and standards set by the organisation.
- Ensure clinical supervision needs are met.
- Participate in teaching and mentoring other health professionals and members of the multi-disciplinary team, including GP Registrars from Deanery.

Infection Prevention and Control

- Healthcare workers have a duty of care to patients and are expected to comply fully with the company's Infection Prevention and Control (IP&C) policies and attend/complete yearly IP&C training, for personal and patient safety and for prevention of healthcare-associated infection (HCAI). Knowledge, skills and behaviour in the workplace should reflect this.

Safeguarding

- Individuals have a duty of care to children and vulnerable adults that they come into contact with whilst at work to safeguard and promote their welfare and to work to prevent, recognise, respond, appropriately refer and record potential neglect or abuse, adhering to the company's *Safeguarding Children and Safeguarding Vulnerable Adults* and *PREVENT* policies and procedures.

The main duties and responsibilities shown above are not exhaustive but should merely be regarded as a guide. The jobholder will be expected to conduct any reasonable activities according to the business needs at that time. These will be subject to periodic review and may be amended to meet the changing needs of the business. The job holder will be expected to participate in this process and the company would aim to reach agreement to changes

Person Specification – Advanced (Nurse)Practitioner

| ATTRIBUTES | ESSENTIAL | DESIRABLE | HOW IDENTIFIED |
|-----------------------|--|--|----------------------------------|
| Experience | <ul style="list-style-type: none"> • Evidence of a range of clinical expertise. • Experience of working in primary/urgent care. • Evidence of competence in the clinical assessment, diagnosis and management of adults and paediatrics presenting with undifferentiated diagnosis. • No post MSc/Post Graduate diploma qualification experience required | <ul style="list-style-type: none"> • Experience of working independently in a healthcare role. • Experience of mentorship, leadership and research in clinical practice. | Application form Interview |
| Qualifications | <ul style="list-style-type: none"> • Registered 1 st General nurse <i>or</i> • BSc in Paramedic Science/IHCD Paramedic qualification. <p><i>Minimum 3 years post registration.</i></p> <ul style="list-style-type: none"> • Advanced Nurse/ Practitioner MSc/Post Grad Diploma. <p><i>With evidence of clinical competencies sign off.</i></p> <p>Level 7 Modules consisting of:</p> <ul style="list-style-type: none"> • Advanced clinical assessment and management (30 credits). • Consultation skills. • Prescribing (desirable). | <ul style="list-style-type: none"> • Recognising the sick child. • Chronic disease management. • Recognised mentorship qualification. | Application form Certificates |

| | | | |
|---------------------------------|---|--|---------------------------------|
| Personal Circumstances | <ul style="list-style-type: none"> Flexibility in working hours | <ul style="list-style-type: none"> Flexibility in location of work. | Interview |
| Training | <ul style="list-style-type: none"> Evidence of continuing professional development and application to practice within the last 12 months | <ul style="list-style-type: none"> Understanding of training needs in relation to post. | Application Interview |
| Special Knowledge/Skills | <ul style="list-style-type: none"> Effective communication skills: verbal, written and non-verbal. Able to work independently and accountably. Knowledge of current clinical and professional issues. Up-to-date knowledge of health agenda (local and national). Innovative approach to practice. Keyboard/PC skills Awareness of the impact of evidence-based practice within nursing. | <ul style="list-style-type: none"> Able to develop self and others. Aware of impact of change on self and service. Experience of change management Evidence of previous contribution to service change or improvement Evidence of development of others in previous roles System1 trained. | Application Interview |
| Other requirements | <ul style="list-style-type: none"> Able to pass pre-employment health assessment | | Pre employment health Screening |

Job Description Agreement

| | |
|---|-----------|
| I have read and understood this job and person specification: | |
| (Job holder) | Date..... |
| (Line Manager) | Date..... |